

JOB TITLE School Safety MEL Consultant	
REPORTING TO John Lilo	LOCATION Pacific – remote/flexible
REPORTING TO POSITION Regional Safe Schools Lead, Pacific Coalition for the Advancement of School Safety (PCASS) Project	BUDGET AUD \$30,000
CHILD SAFEGUARDING As part of these responsibilities the consultant will support the establishment of child safeguarding systems, promote a culture of keeping children safe, and ensure that potential harm to children (by our own staff and/or as a result of how we do our work) is identified and addressed on an ongoing basis. The post holder should report and respond to interventions as determined by position related responsibilities identified in the SCA Child Safeguarding Policy and Code of Conduct.	
INTRODUCTION Save the Children is the world’s largest independent child rights organization, making a difference to children's lives across 100+ countries. The Pacific Coalition for the Advancement of School Safety (PCASS) programme (2022–2025) is a regional initiative aimed at building comprehensive school safety and climate resilience through advocacy, monitoring, and capacity-building across the Pacific. This role will play a crucial part in the monitoring, evaluation, learning (MEL) functions, focusing on using evidence-based insights to influence policy and decision-making, ensure robust project monitoring, and effectively communicate project outcomes to key stakeholders.	
ROLE The Monitoring, Evaluation and Learning (MEL) Consultant will support the PCASS project by ensuring that advocacy efforts are evidence-based and that monitoring, and evaluation (M&E) processes provide actionable insights to drive project improvements. The consultant will support the achievement of Output 3. <i>A regional monitoring mechanism for the advancement for Safe Schools in the Pacific is established</i> for the PCASS project. They will work closely with government bodies and partners to promote comprehensive school safety and disaster risk reduction (DRR) in line with the project’s goals.	
MAIN RESPONSIBILITIES The MEL Consultant will support the achievement of Output 3. <i>A regional monitoring mechanism for the advancement for Safe Schools in the Pacific is established</i> of the PCASS project. Output 3 focuses on the establishment of a system for measuring, tracking and reporting (for countries) on progress and achievements. The rationale for this outcome came from consultations and previous research which highlighted the existing burden of reporting on countries associated with regional and global mechanisms such as the FRDP, the UNDRR Sendai framework, the SDGs, and climate change reporting mechanisms. Further, this information needs to be collated up to the regional level in order to be able to track regional progress towards safer schools. Analyse existing safe schools monitoring and reporting systems with PCASS countries. <ul style="list-style-type: none"> • Identify existing monitoring frameworks • Share how and why they are relevant to adapt or use • Share the approach of how they will be used Develop a regional monitoring framework, conduct the baseline assessment, develop the indicator guidance document to guide regional reporting structures. <ul style="list-style-type: none"> • Draft a monitoring framework based on the analysis of the identified existing frameworks. • Share with SC the draft for feedback and review Propose a process or template and approach to regional reporting for national governments. <ul style="list-style-type: none"> • Present the tool to MoEs during the regional workshop 	

- Agree on the next steps for roll out

CORE DELIVERABLES

- 1) Analysis of existing safe schools monitoring and reporting systems with PCASS countries.
- 2) Develop a regional monitoring framework, develop the indicator guidance document to guide regional reporting structures.
- 3) Propose a process or template and approach to regional reporting for national governments.
- 4) Present analysis, framework and process and the regional workshop.

QUALIFICATIONS & EXPERIENCE
Essential

- Bachelor's degree in social sciences, Development Studies, Monitoring & Evaluation, or a related field.
- At least 2-5 years of experience in MEAL roles, ideally in the context of education, disaster risk reduction, or development projects.
- Strong MEL experience, including data collection, analysis, reporting, and feeding lessons learned into decision-making processes.
- Excellent written and verbal communication skills, with the ability to translate complex project data into accessible formats for various audiences.
- Demonstrated ability to engage with government officials, partners, and donors in developing MEL tools.
- Proficiency in using MEL tools and frameworks, and experience in designing and implementing data-driven monitoring and reporting systems.

Desirable

- Experience working in the Pacific region and understanding of the education sector and school safety challenges.
- Knowledge of regional frameworks such as the Sendai Framework for Disaster Risk Reduction, PacREF, and the Framework for Resilient Development in the Pacific (FRDP).
- Familiarity with knowledge management platforms.

GOVERNANCE

Outputs/Deliverables for Project	January 2025				February 2025				March 2025			
	1	2	3	4	1	2	3	4	1	2	3	4
1. Map exiting monitoring frameworks					x	x						
2. Present and provide update on relevant frameworks, their applicability and approach to use them						x						
3. Draft monitoring framework						x	x					
4. Share draft framework for review and feedback							x	x				
5. Finalize framework and present in regional workshop									x			

6. Develop a plan of action for roll out										x				
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WORKING CONDITIONS
 The job requires flexible working time depending on where the consultant is based, as Pacific time will be applied in this case. Consultant will be required to travel for workshop days, and therefore it is important that they have travel insurance.

Date: application closing 24 January 2025/ consultancy commencement February 2025.