

Climate Finance New Business Development Advisor - Climate-Smart Education Systems Initiative

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| Reporting to: | Principal Advisor - Climate Change and Education | Work location: | Home based / Global / Ideally African timezone |
| Department: | International Programs - Save the Children Australia | Budget holder: | No |
| Team: | Climate Change Division | Direct reports: | Nil |

Here you'll make a difference

The education sector is increasingly exposed to climate risks driven by climate hazards. The changing climate is already threatening children's right to quality, safe and inclusive education. Climate change threatens to make it harder for children to complete their education without disruption and remain safe and protected. The role of the education sector in climate action has so far been overlooked, with minimal climate finance flowing to increase the sector's resilience.

The Climate Change Division (CCD) was established within Save the Children Australia in 2020 to support the Save the Children global movement expand its climate change action and drive a strategy for growth and impact for the world's most climate vulnerable children. Central to that strategy has been Save the Children Australia's accreditation to the Green Climate Fund (GCF). Alongside a large portfolio of Locally Led Adaptation (LLA) and climate change and health projects, the CCD is also developing a multi-country GCF proposal focused on education 'Building the Resilience of Children and Communities through the Education Sector' (BRACE) and leading on the implementation of the '[Climate-Smart Education Systems Initiative](#)' (CSESI).

About the Climate-Smart Education Systems Initiative (CSESI): Funded by the Global Partnership for Education (GPE) through its Strategic Capability Initiative, and implemented by UNESCO, UNESCO International Institute for Educational Planning (IIEP), and Save the Children, CSESI is a USD 20 million initiative that provides technical support to 35 countries to reinforce Ministry of Education actions in mainstreaming climate change into the education sector. Through this Strategic Capability Initiative, GPE seeks to enhance countries' capacities to mainstream climate change adaptation and environmental sustainability into education sector plans, budgets and strategies as well as to enhance education ministry capacity for cross-sectoral coordination on climate and environment-related policy and programming.

About the role: The role is a full-time position home-based where the candidate has the legal right to work without support from Save the Children, access to an international airport and a high-speed internet connection. Ideally the home-base will be in the same or similar time zone to Africa. The post holder will coordinate the implementation of the 'Accessing Climate Finance' component of the CSESI project within Save the Children Australia's Climate Change Division. Working alongside the GPE, UNESCO, UNESCO-IIEP and Save the Children country offices you will be part of a multidisciplinary climate and education team delivering policy and planning, financing, coordination, data management, infrastructure, school management and curriculum.

About you: You're a seasoned international development business development specialist with a passion to tackle the challenges of climate change. You're adaptable and highly organised, with high attention to detail. You have a strong interest in climate change and education and thrive in networking and business development environment working cooperatively within and across organisations. You're a great problem solver, and you enjoy the opportunity to bring people together to find creative solutions to the challenges of business development. You understand climate finance but are really a broad-based BD professional. You're pragmatic, efficient, intuitive and are comfortable taking ownership and responsibility when it's required. Reporting to the Principal Advisor, Climate Change and Education in the Climate Change Division (CCD), you will work to efficiently and effectively deliver the climate finance parts of CSESI and ensure positive impacts for children affected by the climate crisis.

Role requirements

Leadership & coordination

- Oversee and plan for the delivery of all CSESI country climate finance workplan components.
- Identify suitably qualified consultants and organisations that may be able to support Ministries of Education on climate finance work.
- Develop a methodology and approach to coordinating input for all other technical areas to inform climate finance NBD work.
- Identify, engage and cultivate business relationships with a diverse set of donors (e.g. institution, multilateral, philanthropic and private sector etc) interested in climate change and education (working through movement wide donor engagement practices).
- Ensure close coordination and collaboration with CSESI partners at the GPE, UNESCO, UNESCO's IIEP and more broadly as needed.
- Engage with the Local Education Groups (LEG) in coordination with the county team as and when necessary.
- Lead or participate in key donor meetings, when necessary, to foster collaboration and engagement.
- Examine and evaluate innovative new partnerships for climate change and education
- Work closely with the CCD technical advisors to share synergies and opportunities across Save the Children's wider portfolio projects.

Project implementation

- Support inception phase scoping mission and recommendations papers where needed.
- Support the development and finalisation of the climate finance workplan components.
- Lead on the implementation of the climate finance components of the country programs.
- Undertake in-country fact finding and consultation visits including donor engagement with UNESCO and Save the Children country teams.
- Support MoEs and country office to track up-coming funding opportunities, donor engagement and proposal development process.
- Quality assure all climate finance work undertaken internally or outsource to consultant and / or partners.
- Ensure project activities are tracked and progress is recorded in overall project monitoring tools and frameworks.
- Promote meaningful child participation into the consultations and design program offers.

Capacity building

- Actively contribute to capacity building and increasing the knowledge and understanding of climate change and education for both Ministry of Education and Save the Children country staff.
- Share experience and learning as the project is implemented with the other country teams.
- Mentor and guide country office staff participating in the project.
- Ensure strong complementarities and cross learning throughout the project.
- Support knowledge development and exchange across countries and teams.
- Share relevant knowledge that may be impactful beyond education opportunities with the CCD.

Communications, documentation and reporting

- Support and as required lead the documentation of lessons learned and experiences across thematic areas.
- Contribute to preparing communications materials on CSESI and collate information on CSESI climate finance work for wider distribution including for example writing blogs, supporting video production.
- Support in writing of CSESI reports.
- Provide support to internal and external events on climate change and education, e.g. COP.

- Support child participation and safeguarding, if relevant.

Health, safety, security and risk management

- Be a role model for safety and security and comply with all workplace safety policy, procedure, work instructions and training.
- Act safely at all times.
- Report all incidents, injuries and potential hazards in a timely manner.
- Participate in, and contribute to, health and safety awareness and improvements .
- Be aware of, document and manage the risks associated with your team's programs and workplaces and ensure appropriate elimination or mitigation measures are applied.

Child protection and safeguarding requirements

- Maintain a child safe environment at the workplace and safeguard children's rights, acting in the best interests of children at all times.
- Comply with the Child Safeguarding Code of Conduct and child safeguarding and protection policies and standards.
- Demonstrate the highest standards of behaviour towards children in both your private and professional life.
- Never abuse the position of trust that comes with being a part of the Save the Children family.
- Maintain a safe and positive relationship at all times when working with children and young people.
- Respond to any concerns for the safety or wellbeing of a child in a program in accordance with internal reporting processes.

Here you'll belong

Essential knowledge or experience

- Development professional with a relevant Masters' Degree or equivalent professional experience.
- Recommended 5 years international development experience based in Least Developed Countries (LDCs).
- Significant New Business Development experience working with a wide range of donors and a proven track record in producing winning bids and proposals.
- Knowledge and experience of working with climate finance mechanisms such as the Green Climate Fund, the Adaptation Fund or the Global Environment Facility.
- Experience in coordinating development of large-scale or strategic proposals, including the development of multi-million dollar projects and budgets.
- Proven donor representation skills.
- Excellent coordination and interpersonal skills with the ability to communicate and negotiate clearly and effectively at all levels and pull together input from a diverse team.
- Excellent writing/editing, budget development and presentation/communication skills.
- Experience in presenting project information to donors and partners.
- Highly developed cultural awareness and ability to work well in an international environment with people from diverse backgrounds and cultures.
- Strong results orientation, with the ability to challenge existing mindsets.
- Experience of solving complex issues through analysis, definition of a clear way forward and ensuring buy in.
- Ability to present complex information in a succinct and compelling manner.
- Fluency in English, both verbal and written, required.
- Commitment to Save the Children values, including willingness to abide by and enforce the Child Safeguarding policy.

Desirable knowledge or experience

- Knowledge of languages other than English
- Specific experience of developing proposals for consortia or regional or multi country projects.
- Experience in both development and complex emergencies contexts.

Required qualifications and/or accreditations

- Tertiary level degree in international development or similarly relevant subject.

Additional Information

- Any offer of employment at Save the Children Australia will be subject to a satisfactory National Police Record Check and a Working with Children Check.
- Employees must sign on to Save the Children Australia's Child Safeguarding Policy and Code of Conduct.
- Ongoing performance and employment will be measured against KPIs, values and demonstrated behaviours outlined above.
- Save the Children Australia is an Equal Opportunity Employer.

Driver's Licence: Not required **Travel:** Travel required approximately 30-40 %

Working with Children Check: Required **Assets:** laptop