

Regional GEDSI and Partnerships Coordinator

Position Description

Reporting to:	REnew Pacific Regional Lead	Work location:	Australia/Pacific Region
Department:	International Programs	Budget holder:	No
Team:	International Programs	Direct reports:	0
		Travel	This role will be required to conduct on going travel

Role Purpose

The **REnew Pacific Regional GEDSI and Partnerships Coordinator** will support the Regional Lead to coordinate high-quality technical support across the REnew Pacific Program, with a focus on Gender Equality, Disability and Social Inclusion (GEDSI), Child Safeguarding, PSEAH, and locally led partnerships.

The role will coordinate a network of locally engaged GEDSI and safeguarding coordinators across **Solomon Islands, Papua New Guinea and Vanuatu**, supporting consistent approaches, collaboration, capacity strengthening, and alignment with DFAT’s Environmental and Social Safeguards Policy requirements. Working with implementing partners, the position will support the integration of inclusive, safe, and community-driven approaches across REnew Pacific activities, strengthening partner systems, practices, and leadership to ensure meaningful participation of women, people with disabilities, children, youth, and other marginalised groups.

The role will provide a key coordination link between Save the Children technical teams, location-based coordinators, and civil society, private sector and government partners, supporting delivery of technical resources, guidance, training, and site-based support. The position will contribute to Save the Children’s localisation and civil society strengthening agenda through effective partnership coordination and locally led programming.

The role will work closely with the Renew Pacific Regional Lead, Safeguarding and GEDSI technical staff, REnew Pacific local coordinators, implementing partners, and relevant government stakeholders, with regular travel across project locations as required.

Key Areas of Accountability

Regional Coordination and Technical Support

- Coordinate and support GEDSI and safeguarding coordinators across REnew Pacific locations, promoting collaboration, consistency and shared learning.
- Provide practical, strengths-based support to grantees to strengthen GEDSI, disability inclusion, child safeguarding, PSEAH and safe programming approaches.
- Support partners to integrate inclusive and safeguarding practices across project design, implementation, monitoring and reporting.

- Facilitate participatory approaches that ensure meaningful engagement of women, children, youth, people with disabilities and other marginalised groups.

Program Delivery, Quality Support and Learning

- Deliver and support training, mentoring, coaching and practical resources for partners on GEDSI, safeguarding, inclusion and community engagement.
- Provide hands-on support to partners through workshops, consultations, activity design and implementation support where required.
- Support quality reviews, monitoring and documentation of GEDSI and safeguarding outcomes, identifying lessons learned and good practice.
- Contribute to evidence products, procedural briefs and storytelling that capture inclusive and locally led approaches.
- Coordinate country level inputs into workplans, support the development and monitoring of project budgets and deliver periodic reporting.

Partnership Strengthening and Localisation

- Build respectful, equitable partnerships with REnew Pacific grantees based on trust, mutual accountability and shared learning.
- Support partner capacity assessments, strengthening plans and mentoring on safeguarding systems, inclusive practice and organisational capability.
- Support engagement with government, civil society and community-based organisations to strengthen locally led programming.

Capacity Building and Risk Management

- Design and facilitate practical learning activities to strengthen partner and Save the Children capability in GEDSI, safeguarding and inclusive programming.
- Promote safe programming, child safeguarding and effective risk management practices across all activities.
- Uphold Save the Children policies, values and commitments to child safety, inclusion and community participation.

Health and safety requirements

- Act in a safe manner at all times, including complying with all safety instructions and training given at the workplace
- Participate in, and contribute to, health and safety awareness and improvements
- Comply with emergency evacuation procedures
- Report all incidents, injuries and potential hazards in a timely manner
- Be aware of, and consider, the risks associated with your everyday work and apply appropriate mitigation measures

Child protection and safeguarding requirements

- Safeguard children's rights and act in the best interests of children at all times
- Comply with child safeguarding and protection policies and standards
- Maintain a child safe environment at the workplace
- Demonstrate the highest standards of behaviour towards children in both your private and professional life
- Not abuse the position of trust that comes with being a part of the Save the Children family

Security and risk management requirements

- Be aware of, and consider, the risks associated with your everyday work and apply appropriate mitigation measures

Person Specification

Essential knowledge or experience

- Bachelor's degree in a relevant field (e.g., international development, business, social sciences)
- 7+ years of experience in project coordination or management in the Pacific Islands or similar context
- Strong team player with proficient leadership and organisational skills
- Willing and able to travel widely in countries across the Pacific to support field teams
- Excellent communication skills, both written and verbal, with the ability to present complex ideas in a clear and concise manner.
- Ability to multitask, work under pressure and to meet tight deadlines
- Proven experience in partnership management and/or GEDSI, and/or community development
- Strong relationship-building skills and ability to effectively engage with diverse stakeholders.
- Familiarity with government engagement processes, reporting frameworks, and MOU establishment.
- Knowledge of capacity development approaches and experience supporting partners in achieving their objectives.
- Passion for empowering children and ensuring their meaningful participation in programmatic activities.
- Ability to work independently and collaboratively in a fast-paced, multicultural environment.
- Knowledge of the civil society, private sector, and government authorities in the renewable energy landscape
- Fluency in one or more Pacific languages (desirable)

Driver's Licence:

Not required

Travel:

Yes

Working with Children Check:

Required

Assets:

Laptop