

# Climate Change Advisor

## Solomon Islands Knowledge-Action-Sustainability for Resilient Villages (SOLKAS) Project Management Unit (PMU)

### Position Description

<b>Reporting to:</b>	Program Development and Quality Manager	<b>Budget holder:</b>	No
<b>Work location:</b>	Honiara, Solomon Islands	<b>Direct reports:</b>	Nil

#### **Solomon Islands Knowledge-Action-Sustainability for Resilient Villages (SOLKAS) Project**

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The Solomon Islands Knowledge-Action-Sustainability for Resilient Villages (SOLKAS) Project is one of the largest locally-led adaptation projects globally, and one of the first with a strong focus on the education sector. Largely funded under the Green Climate Fund (GCF) with co-finance from the governments of Australia and New Zealand, it has been designed to reduce children, youth and communities' exposure to climate hazards and help build sustainable, resilient communities and livelihoods in the context of climate change.

Working with communities across six provinces, the project will strengthen resilience to climate change impacts by strengthening the capacities of national, subnational, and local governments, communities, and schools to understand, plan for and implement responses to the climate crisis. The project will achieve this through activities under three components:

1. Community-led development of adaptation plans, climate change knowledge and skills, and access to climate change information;
2. Resilient livelihoods, food and nutrition security, and school-level infrastructure; and
3. Institutional strengthening.

SOLKAS is a partnership between the Government of the Solomon Islands, through the Ministry of Environment, Climate Change, Disaster Management, and Meteorology (MECDM), and Save the Children Solomon Islands (SCSI). The Accredited Entity (AE) with overall accountability for the project to the GCF is Save the Children Australia (SCA).

Project implementation will commence in 2024 and will be managed by a Program Management Unit (PMU) under the supervision of MECDM and SCSI. Project activities will be delivered by SCSI and the relevant government department including Ministry of Rural Development, Ministry of Education and Human Resources Development, Ministry of Agriculture and Livestock, Ministry of Fisheries and Marine Resources, Ministry of Women, Youth, Children, and Family Affairs, and Ministry of Provincial Government and Institutional Strengthening.

#### **Role Purpose**

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Reporting to the PMU Project Development and Quality (PDQ) Manager, the Climate Change Advisor will be responsible for providing climate change leadership and high-quality technical assistance for implementation of the SOLKAS project including the integration of child-centred climate change practices into the MECDM and other national and provincial governments.

This position will work very closely with the Climate Change Manager who is the lead on government and community engagement locally. It will also work with a range of key project team

members including PMU Project Manager, PDQ Manager, Climate Change Manager, Monitoring and Evaluation coordinator, Environmental and Social Safeguards coordinator to ensure delivery of a high quality GCF program with accountability mechanism and impact measurement systems. This role will support the effective integration of analysis of climate change risks and advise on appropriate actions (adaptation and mitigation), with the aim of increasing resilience within communities.

## **Key Areas of Accountability**

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### **Climate Change Technical Leadership**

- Act as a key focal point and advisor on all project-related climate change needs and interface with all implementing partners or stakeholders (e.g. relevant Ministries, Provincial Technical Working Groups, Ward offices, Community Disaster Risk Committees, youth, schools and other related climate projects) working very closely and collaboratively with the Climate Change Manager.
- Provide technical leadership in the implementation of the project's climate change activities, including linkages to Disaster Risk Reduction (DRR), Food Security & Livelihoods (FSL) and Water, Sanitation and Hygiene (WASH) programming.
- Lead the development of climate change technical materials required by the project, including training programs and manuals, selection of relevant online learning materials and adaptation of existing learning materials. Work collaboratively with ministries and Climate Change Manager to support and provide guidance on curriculum development.
- Access the most relevant and updated information related to climate change, especially in the context of Small Island Developing States (SIDS) to support, and improve interventions (in agreement with the PMU).

### **Project Quality, Monitoring and Reporting**

- Ensure appropriate levels of climate change technical oversight and guidance are provided to implementation team to ensure that climate change project activities are technically sound, implementation methods are consistent with national and global strategies, acknowledged good practice; and are likely to achieve scale, as well as equitable and sustainable results.
- Ensure real-time lessons learned are integrated into the project for improvement and/or course correction of the interventions, with the PMU and implementation team.
- Raise any critical risks and issues with the Technical Working Group and follow up on agreed actions.
- Work with the Monitoring and Evaluation Coordinator and staff to provide climate change technical leadership and practical support in the design and implementation of monitoring and evaluation systems to demonstrate project progress, quality and impact and alignment with selected GCF result areas and logframe indicators.
- Ensure that reports and documents meet quality requirements and are submitted on-time to the Technical Working Group and SC Australia.
- Support the development and effective operation of the project Grievance Redress Mechanism.
- Ensure meaningful child participation is built into the implementation and monitoring of the project, advocacy strategies and communications plans.

### **Capacity Building**

- Provide training and mentoring to project staff involved in the implementation of climate change activities.
- Support knowledge development through education, training, research and information (based on observation of current context in Solomon Islands and global best practice)

- Represent the project at climate related events and where appropriate promote the program and results (in agreement with the PMU).

#### **Health, safety, security and risk management**

- Be a role model for safety and security and comply with all workplace safety policy, procedure, work instructions and training.
- Act safely at all times.
- Report all incidents, injuries and potential hazards in a timely manner.
- Participate in, and contribute to, health and safety awareness and improvements.
- Be aware of, document and manage the risks associated with your team's programs and workplaces and ensure appropriate elimination or mitigation measures are applied.

#### **Child protection and safeguarding requirements**

- Maintain a child safe environment at the workplace and safeguard children's rights, acting in the best interests of children at all times.
- Comply with the Child Safeguarding Code of Conduct and child safeguarding and protection policies and standards ([click here to view further details](#)).
- Demonstrate the highest standards of behaviour towards children in both your private and professional life.
- Never abuse the position of trust that comes with being a part of the Save the Children family.
- Maintain a safe and positive relationship at all times when working with children and young people.
- Respond to any concerns for the safety or wellbeing of a child in a program in accordance with internal reporting processes.

#### **Person Specification**

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##### **Essential knowledge or experience**

- Demonstrated experience in climate change programming including design, implementation, monitoring and evaluation.
- Experience with complementary approaches to climate change adaptation / mitigation, including Disaster Risk Reduction (including embedding Early Warning Systems), Food Security and Livelihoods, or Water, Sanitation and Hygiene.
- Familiarity with the Green Climate Fund and other global climate finance mechanisms
- Demonstrated strategic planning skills and strong time management, administrative and organisational skills.
- Highly developed communication skills, written and verbal, and the ability to present technical and non-technical information clearly and effectively to a wide range of internal and external audiences, including highly developed report writing skills.
- Demonstrated ability to build the capacity of non-technical program staff in evidence-based climate change approaches.
- Excellent representational, advocacy and diplomatic skills to enable effective engagement and responses with stakeholders.
- Strong analytical skills and the ability to delineate, synthesise and process information on development and climate change issues.
- Proven ability to work with remote teams working in both a supervised and unsupervised capacity.

**Desirable knowledge or experience**

- Knowledge and experience of the Solomon Islands Government National Disaster Management Plan, the National Development Strategy (NDS) and national Climate Change related policies, including NAPA and NDC.
- Experience in environmental or climate-related projects in the Pacific context or Small-Island-Developing States context
- Experience of child-centred approaches in DRR and CCA
- Knowledge of the UNFCCC Paris Agreement and the Sendai Framework for Disaster Risk Reduction.

**Required qualifications and/or accreditations**

- Tertiary qualification/s in Climate Change, International Development, Social/Political Science or relevant and/or related discipline or equivalent work experience.

**Additional Information**

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- Any offer of employment will be subject to a satisfactory National Police Record Check and, where required, a Working with Children Check
- Employees must sign on to the project's Child Safeguarding Policy and Code of Conduct
- Ongoing performance and employment will be measured against KPIs, values and demonstrated behaviours outlined above.