

# Pacific Regional Health and Nutrition Technical Advisor Position Description

<b>Reporting to:</b>	Pacific Regional PDQ Director	<b>Work location:</b>	Pacific / Aus / NZ
<b>Department:</b>	International Programs / Pacific Division	<b>Budget holder:</b>	No
<b>Team:</b>	Team PDQ	<b>Direct reports:</b>	Nil

## Here you'll make a difference

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*At Save the Children Australia, we attract bright and big-hearted people who are inspired to make a difference. Together, we are fearless in our pursuit of making lasting change for the children and communities who need it most.*

Reporting to the Pacific Regional Program Development and Quality Director, the Health and Nutrition Technical Advisor provides intensive technical support and strategic guidance for health and nutrition programming across Save the Children Country offices in the Pacific, including Papua New Guinea, Solomon Islands, Vanuatu and Tonga. Through this role, Save the Children aims to significantly expand the portfolio of work to deliver quality outcomes for children.

The Health and Nutrition Advisor will work to build and strengthen health and nutrition programs and staff capacity across the region. This includes advancing each country's health and nutrition strategic goals, establishing and strengthening donor relationships, leading on the design of health and nutrition programs (in development and emergency contexts), guiding and supporting program staff to initiate planned interventions, and working closely with national and provincial health and nutrition stakeholders to coordinate and provide effective, timely and coordinated responses to health and nutrition needs. The position will work closely with the program development and operations teams in facilitating the planning, implementation, and monitoring of health and nutrition programs. Externally, the role will be expected to work strategically with national ministries and other relevant sectors to position Save the Children as a leading provider of life changing maternal child health and nutrition interventions for families and communities.

The role requires high level technical knowledge of public health and nutrition to support strategic planning, business development, reviewing/developing evidence-informed, contextually relevant health and nutrition programs and identifying and supporting the implementation of appropriate implementation modalities.

In the event of a major humanitarian emergency, the role holder will be expected to work outside the normal role profile and be able to vary working hours accordingly.

## Here your skills will be valued

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### Role requirements

#### Strategic Program Development

- Identify opportunities to grow and strengthen the health and nutrition portfolio across the Pacific, including identification of future partners and areas of programming.
- Support and monitor the strategic direction of health and nutrition programs, playing a significant role in monitoring results, and aligning programs with SCA and SC global strategies and results architecture.
- Maintain oversight of program portfolios and ensure alignment with Country Office CSPs.
- Establish and strength donor relationships and position Save the Children for funding from diverse range of donors.

- Lead and work in collaboration with relevant SC/partner staff to develop funding strategies and proposals to expand the health and nutrition portfolio in line with strategic priorities and technical best practice from a range of sources. This will involve continuously developing concepts and innovations and packaging them for a range of donors, both for proactive and reactive fundraising efforts.
- Identify and pursue opportunities for integrated programs to address the holistic needs of children, especially the most vulnerable.
- Ensure multi-thematic approaches to program design and methodologies; ensure that cross thematic objectives (Gender Equity, disability and Social Inclusion, Disaster Risk Reduction, Child Participation and child rights programming) are included in program design and monitoring.
- Support development and implementation of health and nutrition research, including seeking new funding opportunities and providing strategic inputs to proposals in the development stage.
- Humanitarian preparedness: Support the development of scenario-based country-specific preparedness plans, including identification of health response triggers and health response plans.

### **Coordination and Representation**

- Work with a range of partners and stakeholders to ensure SC's contributions to health and nutrition are in line with the national nutrition, donor and Save the Children priorities.
- Represent Save the Children in national health and nutrition community engagement including government, donors, partners, I/NGOs and CSOs., including coordinating with national nutrition initiatives and partners (e.g. SUN CSA).
- Coordinate and ensure participation of Save the Children in the celebration of key international and national health related days.
- Maintain excellent relationships with donors, both in terms of strategic positioning and program delivery
- Represent the Pacific in Save the Children International networks and meetings including at the Asia region, with members and other Country offices
- Lead in defining Save the Children's advocacy agenda in the health & nutrition sector, as informed by SC's experience in the Pacific. Lead in networking and articulating Save the Children's position, policy and strategy in national forums and meetings. Engage in key debates related to national health & nutrition sector policies and programs, in coordination with other technical colleagues and other relevant staff.

### **Technical Leadership**

- Lead in the development of technical outputs and training materials necessary for the effective delivery of health and nutrition programs. Technical input should be aligned with SC Global Health and Nutrition strategic approaches, where relevant.
- Facilitate relevant trainings as needed and build technical capacities of project team members through mentoring and coaching.
- Provide technical support to multi-sectoral implementation teams through programme visits, review reports and joining of technical review meetings
- Support, in coordination with the MEAL and health and nutrition Project Managers, the development, implementation and monitoring of quality benchmarks and MEAL frameworks, as well as supporting the monitoring of outcomes and developing lessons learned
- Lead the contextualization of Save the Children common approaches, including Treating Children Close to Home, Nourishing the Youngest, My Sexual Health and Rights, among others, and ensure their implementation with fidelity and build staff capacity as needed
- Collaborate with child protection technical advisers to ensure child protection, child safeguarding and child participation is integrated into all health and nutrition program design and program operations
- Support health and nutrition programme teams and MEAL advisors in development and submission of quality health and nutrition reports to donors, government and health and nutrition stakeholders.

**Evidence and Learning**

- Document and facilitate the sharing of experience and learning across the Pacific and the wider sector
- Share relevant global policy and programming lessons relating to health and nutrition across Pacific Offices

**Health, safety, security and risk management**

- Be a role model for safety and security and comply with all workplace safety policy, procedure, work instructions and training
- Act safely at all times
- Report all incidents, injuries and potential hazards in a timely manner
- Participate in, and contribute to, health and safety awareness and improvements
- Be aware of, document and manage the risks associated with your team's programs and workplaces and ensure appropriate elimination or mitigation measures are applied

**Child protection and safeguarding requirements**

- Maintain a child safe environment at the workplace and safeguard children's rights, acting in the best interests of children at all times
- Comply with the [Child Safeguarding Policy](#) & [Code of Conduct](#)
- Demonstrate the highest standards of behaviour towards children in both your private and professional life
- Never abuse the position of trust that comes with being a part of the Save the Children family
- Maintain a safe and positive relationship at all times when working with children and young people
- Respond to any concerns for the safety or wellbeing of a child in a program in accordance with internal reporting processes

**All roles at Save the Children contribute to our impact for children.**

At Save the Children, every role, whether in our programs or support services, plays a vital part in our impact for children. We are committed to creating a positive impact on the lives of children and their communities, and we value the contributions of every team member in achieving this vision.

**Here you'll belong**

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It takes all types of people to do the challenging work we do. Here are some of the specific skills and experiences you'll bring in this role:

**Essential knowledge or experience**

- 7+ years of professional experience in health and nutrition program design and implementation including maternal child health and nutrition in the Pacific
- Advanced knowledge of Pacific national health and nutrition stakeholder community, including government health priorities and processes, institutions and networks.
- Advanced understanding of the Pacific health sector especially working with national and provincial health authorities
- Experience managing large, complex health and nutrition programs in the Pacific with multiple stakeholders and implementing partners
- Experience in coordinating maternal child health and nutrition programs with national and provincial health authorities, NGOs, UN Agencies, institutions and development partners involved in maternal child health and nutrition programs.
- Experience in advocating for effective maternal child health and nutrition interventions/strategies at the national level.
- Ability to produce high quality organization and donor reports in English for dissemination and publication.
- Experience with qualitative and quantitative data analysis and management methods and tools
- Knowledge and experience relating to Save the Children's Common Approaches highly desirable

- Willingness to travel across the Pacific, including to regional areas within PNG, the Solomon Islands, Vanuatu and Tonga.

**Skills/Abilities**

- Ability to maintain consistent high standards of professional behavior and achievement when working independently and as part of a team
- Ability to problem-solve, multi-task, determine priorities, take initiative, and work independently and in multi-cultural settings
- Strong interpersonal, oral and especially written communication skills, including strong public speaking skills and experience
- Demonstrated leadership skills across a range of diverse stakeholders in a complex working environment
- Demonstrated strategic planning skills, along with monitoring and evaluation
- Ability to focus analysis at a sector and systems level
- Ability to influence and negotiate with a range of diverse stakeholders
- Rapport building, networking and relationship building abilities
- Written and verbal fluency in English

**Desirable knowledge or experience**

- Previous experience working with Pacific media to conduct national campaigns
- Previous experience influencing policy makers through campaigns
- Additional professional certificates: Certificate or diploma in nutrition, immunization, IMCI, MNCH and community health

**Required qualifications and/or accreditations**

- Bachelor's Degree in Public health, nutrition or equivalent health related degree

**Additional Information**

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- Any offer of employment at Save the Children Australia will be subject to a satisfactory National Police Record Check and a Working with Children Check
- Employees must sign on to Save the Children Australia's Child Safeguarding Policy and Code of Conduct
- Ongoing performance and employment will be measured against KPIs, values and demonstrated behaviours outlined above
- Save the Children Australia is an Equal Opportunity Employer

**Driver's Licence:** Not required    **Travel:** Required

**Working with Children Check:** Required    **Assets:** Laptop