

Climate Change Adviser Position Description

Reporting to:	Principal Climate Change Adviser	Work location:	UK (remote or hybrid)
Department:	International Programs	Budget holder:	No
Team:	Climate Change Division	Direct reports:	Nil

Here you'll make a difference

At Save the Children Australia, we attract bright and big-hearted people who are inspired to make a difference. Together, we are fearless in our pursuit of making lasting change for the children and communities who need it most.

The Climate Change Adviser provides high quality technical input on climate change Project Ideas, Concept Notes and Funding Proposals, to Save the Children's climate change portfolio globally to support the development, approval and implementation of projects. The role works with key stakeholders across the Save the Children global confederation (largely Country Offices and Members), government counterparts and international organisations, providing technical analysis, advice and capacity building to ensure that context specific needs are considered and best adaptation practices are applied contributing to strengthening the climate resilience of children, women and men in remote settings. Through this role, Save the Children aims to support as much as possible, locally-led and age responsive approaches that enable communities and their governments to adapt to the impacts of climate change and to future risks.

The Portfolio

The current CCD portfolio consists of Green Climate Fund (GCF) Projects and the Global Partnership for Education (GPE) funded Climate Smart Education System Initiative (CSESI).

The Green Climate Fund accredited Save the Children Australia on behalf of the SC movement in November 2019 allowing us to submit proposals of up to USD50 million each (inclusive of co-finance) on a rolling basis. Our partnerships with GCF is enabling us to deliver impact at scale for children, provides access and evidence for advocacy and cement's SC's credibility as a leader in climate for children, drawing in additional climate partnerships (such as that with GPE). As of November 2024, Save the Children's GCF portfolio includes **11 projects valued at around USD 360 million including co-financing**. Two projects are under implementation (Vanuatu and Solomon Islands) with a further four approved (Laos, Sierra Leone, Mozambique, Malawi). Two have been submitted to the GCF for review (Mali and BRACE - a multi-country education project) and three are being developed (Senegal, Zimbabwe, Somalia).

The Climate Smart Education Systems, Strategic Capability Initiative (CSESI) is a USD 21 million initiative that was launched by the Global Partnership for Education in June 2023 and seek to enhance countries' capacities to mainstream climate change adaptation and environmental sustainability into education sector plans, budgets and strategies as well as to enhance education ministry capacity for cross-sectoral coordination on climate and environment-related policy and programming. Save the Children were selected alongside UNESCO and UNESCO's International Education Planning institute (IIEP) to deliver this technical assistance project across 35 countries in Africa, Asia and the Small Islands Developing Strategies (SIDS). The project will run to Dec 2026 and include a midterm and final evaluation.

Here your skills will be valued

Account/portfolio level support

- Support GCF Account Group, monthly meetings and knowledge shares, as and when required

- Support the aims and ambitions of Save the Children Australia's Climate Change Strategy
- Ensure alignment and complementarity of climate change work with Save the Children's global breakthroughs.

Climate change technical insight and delivery

- Provide technical guidance and input for the development of Project Ideas, Concept Notes and Funding Proposals, directly supporting Country Offices, Members and the CCD
- Provide high-quality expertise in development and review of specific Proposal elements: climate evidence and context, theory of change, project design and co-benefits, justification and sustainability and various annexes e.g. Environmental and Social Safeguards, GESI
- Work closely with the MEAL adviser to ensure alignment between project design and impact, particularly related to the theory of change, logframe and impacts
- Support Country Officers and Members to integrate latest GCF requirements as part of project formulation
- Support progressing the pipeline through timely advising, reviewing and drafting, related to climate change content
- Support project teams in articulating and visualising insights, and learning in annual reports
- Help identify specialist climate change consulting services as needed.

Research, analysis and applied knowledge

- Develop templates, visuals and tools to support GCF project teams based on refined understanding of climate change context and adaptation benefits
- Support pipeline analysis to enable understanding of impact, gaps and continued improvement
- Analyse wider GCF portfolio (or other multi-lateral funders) for in-house use and comparisons, when requested
- Assess and synthesise climate change reports, studies and documentation of practice for integration into project formulation.
- Evaluate sectoral/thematic emerging trends related to climate change/climate finance, when requested e.g. health, education, food and water security, risk financing, digital innovation, financial innovation etc.

Relationship and capacity building

- Liaise with relevant GCF staff, in particular Task Managers
- Support Country Offices to develop relationships with NDAs where needed
- Participate in relevant Save the Children Technical Working Groups and represent Save the Children's work in relevant events/forums
- Support capacity building and increase knowledge and understanding of climate change, adaptation benefits and justification for climate financing in GCF project teams (including country offices, members and local partners e.g. DAE's) to inform programming and advocacy.

Health, safety, security and risk management

- Be a role model for safety and security and comply with all workplace safety policy, procedure, work instructions and training
- Act safely at all times
- Report all incidents, injuries and potential hazards in a timely manner
- Participate in, and contribute to, health and safety awareness and improvements
- Be aware of, document and manage the risks associated with your team's programs and workplaces and ensure appropriate elimination or mitigation measures are applied

Child protection and safeguarding requirements

- Maintain a child safe environment at the workplace and safeguard children's rights, acting in the best interests of children at all times
- Comply with the [Child Safeguarding Policy](#) & [Code of Conduct](#)
- Demonstrate the highest standards of behaviour towards children in both your private and professional life

- Never abuse the position of trust that comes with being a part of the Save the Children family
- Maintain a safe and positive relationship at all times when working with children and young people
- Respond to any concerns for the safety or wellbeing of a child in a program in accordance with internal reporting processes

All roles at Save the Children contribute to our impact for children.

At Save the Children, every role, whether in our programs or support services, plays a vital part in our impact for children. We are committed to creating a positive impact on the lives of children and their communities, and we value the contributions of every team member in achieving this vision.

Here you'll belong

It takes all types of people to do the challenging work we do. Here are some of the specific skills and experiences you'll bring in this role:

Essential knowledge or experience

- Experience of developing concept notes and funding proposals for GCF, GEF and/or Adaptation Fund
- Experience in researching, analysing and drafting climate change evidence and building appropriate solutions, with an understanding of how to interpret scientific literature and climate models, in addition to sourcing most relevant climate information
- Experience designing and implementing contextualised climate change approaches, standards, tools, guidelines etc., with accountability and participation
- Experience in developing and applying climate change adaptation and mitigation practices at the national and/or sub-national level
- High-level of attention to detail when drafting and reviewing text and when interpreting images
- Strong interpersonal, collaborative, networking, and relationship-building skills across cultures
- Strong analytical skills and the ability to synthesise and process information on development and climate change issues
- Strong verbal and written communication skills, including engaging presentation skills and the ability to synthesise complex information
- Demonstrated project management skills and remote/hybrid work skills
- Demonstrated strategic planning skills, and strong time management, administrative and organisational skills
- Sound knowledge of inclusive programming approaches, including integrating gender equality and social inclusion into climate change projects
- Ability to problem-solve, multi-task, determine priorities, take the initiative, and work collaboratively with a team, as well as independently
- Sound understanding and experience of child rights-based approach to development
- Flexibility in a fast-moving context where priorities can rapidly change
- Advanced IT proficiency, e.g., MS Suite, CRM.

Desirable knowledge or experience

- Experience of working in an INGO setting
- Willingness to plan and lead bespoke training and capacity development initiatives for distinct cohorts
- Demonstrated application of climate modelling
- Proven ability to work in remote teams, across cultures and independently
- Willingness to travel as and when required
- Willingness to work in challenging and sometimes insecure physical environments and capacity to work effectively in those environments
- Experience of child centred approaches to climate change
- Knowledge of the UN Convention on the rights of the child and the UN Framework Convention on Climate Change
- Additional language proficiency including French, Spanish and/ or Portuguese would be an advantage.

Required qualifications and/or accreditations

- Degree(s) in a relevant subject, e.g., Climate Change, Environmental Sciences, International Development, etc.

Additional Information

- Any offer of employment at Save the Children Australia will be subject to a satisfactory National Police Record Check and a Working with Children Check
- Employees must sign on to Save the Children Australia's Child Safeguarding Policy and Code of Conduct
- Ongoing performance and employment will be measured against KPIs, values and demonstrated behaviours outlined above
- Save the Children Australia is an Equal Opportunity Employer.

Driver's Licence: Not required **Travel:** Some required

Working with Children Check: Required **Assets:** Laptop and monitor