

Senior Climate Change MEAL Adviser Position Description

Reporting to:	Deputy Director, Climate Change Division	Work location:	Flexible (remote or hybrid)
Department:	International Programs	Budget holder:	No
Team:	Climate Change Division	Direct reports:	Nil

Here you'll make a difference

At Save the Children Australia, we attract bright and big-hearted people who are inspired to make a difference. Together, we are fearless in our pursuit of making lasting change for the children and communities who need it most.

The Senior Climate Change MEAL Adviser (Monitoring Evaluation, Accountability & Learning) provides technical leadership on MEAL to Save the Children Australia's Climate Change portfolio globally to tell a compelling story about the quality and impact of SC's work and contribute to learning and programme development. The role works with key stakeholders across the Save the Children global confederation, government counterparts and international organisations, providing technical excellence and capacity building to ensure the development, implementation, monitoring and evaluation of high-quality, evidence-based programmes and advocacy that support national priorities and contribute to the global evidence base.

The Portfolio

The current CCD portfolio consists of Green Climate Fund (GCF) Projects and the Global Partnership for Education (GPE) funded Climate Smart Education System Initiative (CSESI).

The Green Climate Fund accredited Save the Children Australia on behalf of the SC movement in November 2019 allowing us to submit proposals of up to USD50 million each (inclusive of co-finance) on a rolling basis. Our partnerships with GCF is enabling us to deliver impact at scale for children, provides access and evidence for advocacy and cement's SC's credibility as a leader in climate for children, drawing in additional climate partnerships (such as that with GPE). As of November 2024, Save the Children's GCF portfolio includes **11 projects valued at around USD 360 million including co-financing**. Two projects are under implementation (Vanuatu and Solomon Islands) with a further four approved (Laos, Sierra Leone, Mozambique, Malawi). Two have been submitted to the GCF for review (Mali and BRACE - a multi-country education project) and three are being developed (Senegal, Zimbabwe, Somalia).

The Climate Smart Education Systems, Strategic Capability Initiative (CSESI) is a USD 21 million initiative that was launched by the Global Partnership for Education in June 2023 and seek to enhance countries' capacities to mainstream climate change adaptation and environmental sustainability into education sector plans, budgets and strategies as well as to enhance education ministry capacity for cross-sectoral coordination on climate and environment-related policy and programming. Save the Children were selected alongside UNESCO and UNESCO's International Education Planning institute (IIEP) to deliver this technical assistance project across 35 countries in Africa, Asia and the Small Islands Developing Strategies (SIDS). The project will run to Dec 2026 and include a midterm and final evaluation.

Here your skills will be valued

Role requirements

Account/portfolio level MEAL strategy and framework

- Lead the development of a child rights focused MEAL strategy and framework for SCA's Climate Change portfolio aligned to both SC's, the GCF's and the GPE's results frameworks, to inform programming and advocacy and contribute to the global evidence base.
- Lead the development and oversee implementation of systems and processes to ensure consistent and high quality monitoring, evaluation, accountability, and learning across the portfolio
- Identify and forge partnership with academics and research organisation to support the generation of evidence and learning from the CCD portfolio.

Climate MEAL Technical leadership for project development and implementation

- Provide guidance and quality assurance to project teams to ensure high-quality, evidence-based theories of change, results frameworks, monitoring and evaluation plans and measurement tools consistently across the CCD portfolio, leading this work on projects where SCA is the lead for project oversight and support.
- Support the MEAL components of the design of future GCF Concept Notes and Funding Proposals ensuring good practice is cascaded from learning on existing projects and wider GCF portfolio work with other organisations.
- Guide GCF project teams on internal and external evaluation and research design, procurement, implementation, management, and governance, including baseline, mid line and end line, leading this work on projects where SCA is the lead member
- Support GCF project teams in articulating and visualising data analysis, insights, and learning in annual reports.
- Problem-solve MEAL quality assurance and efficacy issues or limitations and support continual improvement.

Relationship and capacity building

- Act as the CCD primary focal point on all M&E and research initiatives with partners and donors
- Develop understanding and relationship with key counterparts in the GCF's Department of Monitoring, Evaluation and Learning and Independent Evaluation Unit, and the GPE's M&E focal points to ensure collaboration and mutually learning.
- Identify and engage with research and knowledge partners, particularly from the Global South, to ensure broad development and uptake of child rights focus ed climate adaptation evidence.
- Lead capacity building and increase knowledge and understanding of MEAL in GCF project teams (including CCD, country offices, members and local partners e.g. DAE's) to inform programming and advocacy.
- When required, travel to projects to provide hands on support to MEAL systems and processes.

Evidence Base & Knowledge sharing:

- Lead on indicator and target development, tracking, measuring and communicating the impact of SCA's climate change portfolio
- Facilitate project teams and account reflection sessions to discuss results and review learning to strengthen future design and processes.
- Engage in the aggregation of quantitative and qualitative analysis of the whole of the climate change portfolio, to articulate impact and inform program and thematic insights.
- Support the production, creation, and dissemination of diverse and accessible knowledge products for distinct audiences to build a body of evidence to support project design, advocacy and policy.
- Establish systems to manage complex information generated by MEAL and Programme Quality activities, and ensure portfolio assets (program data, information etc.) are secure, available and accessible.

Health, safety, security and risk management

- Be a role model for safety and security and comply with all workplace safety policy, procedure, work instructions and training
- Act safely at all times

- Report all incidents, injuries and potential hazards in a timely manner
- Participate in, and contribute to, health and safety awareness and improvements
- Be aware of, document and manage the risks associated with your team's programs and workplaces and ensure appropriate elimination or mitigation measures are applied

Child protection and safeguarding requirements

- Maintain a child safe environment at the workplace and safeguard children's rights, acting in the best interests of children at all times
- Comply with the [Child Safeguarding Policy](#) & [Code of Conduct](#)
- Demonstrate the highest standards of behaviour towards children in both your private and professional life
- Never abuse the position of trust that comes with being a part of the Save the Children family
- Maintain a safe and positive relationship at all times when working with children and young people
- Respond to any concerns for the safety or wellbeing of a child in a program in accordance with internal reporting processes

All roles at Save the Children contribute to our impact for children.

At Save the Children, every role, whether in our programs or support services, plays a vital part in our impact for children. We are committed to creating a positive impact on the lives of children and their communities, and we value the contributions of every team member in achieving this vision.

Here you'll belong

It takes all types of people to do the challenging work we do. Here are some of the specific skills and experiences you'll bring in this role:

Essential knowledge or experience

- Extensive experience designing and implementing contextualised MEAL approaches, standards, tools, guidelines etc., with accountability and participation.
- Experience in climate change adaptation approaches
- Experience in representation and successfully developing relationships with national governments, international bodies, research organisations and donors
- Strong interpersonal, collaborative, networking, and relationship-building skills across cultures.
- Strong analytical skills and the ability to synthesise and process information on development and climate change issues
- Strong verbal and written communication skills, including engaging presentation skills and the ability to synthesise complex information.
- Demonstrated project management skills and remote/hybrid work skills.
- Demonstrated strategic planning skills, and strong time management, administrative and organizational skills
- Experience planning and leading bespoke training and capacity development initiatives for distinct cohorts.
- Ability to problem-solve, multi-task, determine priorities, take the initiative, and work independently.
- Sound knowledge of inclusive programming approaches, including integrating gender equality and social inclusion into MEAL.
- Sound understanding and experience of child rights-based approach to development.
- Highly developed analytical skills and passion for accessibly demonstrating impact through knowledge production and sharing.
- Flexibility in a fast-moving context where priorities can rapidly change
- Advanced IT proficiency, e.g., MS Suite (including SharePoint), CRMs, Power BI, Tableau etc.

Desirable knowledge or experience

- Experience in GCF programming and MEAL requirements.
- Demonstrated MEAL experience in working with diverse colleagues, partners, and stakeholders.

- Proven ability to work in remote teams, across cultures and independently
- A willingness to travel as and when required
- Willingness to work in challenging and sometimes insecure physical environments and capacity to work effectively in those environments.
- Experience of child centred approaches to climate change
- Knowledge of the UN Convention on the rights of the child and the UN Framework Convention on Climate Change
- Working knowledge of French, Spanish and/or Portuguese would be an advantage

Required qualifications and/or accreditations

- Degree in a relevant subject, e.g., Environmental Science, Social Sciences, International Development, Social Research, Data, Policy, etc.

Additional Information

- Any offer of employment at Save the Children Australia will be subject to a satisfactory National Police Record Check and a Working with Children Check
- Employees must sign on to Save the Children Australia's Child Safeguarding Policy and Code of Conduct
- Ongoing performance and employment will be measured against KPIs, values and demonstrated behaviours outlined above
- Save the Children Australia is an Equal Opportunity Employer

Driver's Licence: Not required **Travel:** Some required

Working with Children Check: Required **Assets:** Laptop