



Family Support Worker Position Description

Reporting to:	Team Leader	Work location:	Latrobe - Moe and Morwell
Department:	54 reasons	Budget holder:	No
Team:	Gippsland Team	Direct reports:	Nil

About 54 reasons

54 reasons is Australia's leading child rights organisation, proudly part of the Save the Children Australia Group and global movement. We're here to make sure that everyone understands their rights. So that children and young people have their rights met and thrive, in all their diversity.

We champion the children, young people and families we work with. We are inspired by the curiosity and creativity of children, and motivated by the love of those who care for them. With the child's voice at the centre, we provide quality services to children and their caregivers, advocating with them so that children develop, learn, and are connected, safe and confident.

Our people are proudly local, and as diverse as the communities we serve - in every state and territory, and across regions, remote areas and capital cities. Our operations and services span the early years and school engagement, youth justice, domestic and family violence and family support, and our practice is grounded in child rights and participation.

From our 54 Reasons Practice Framework to our culture where you will feel valued, belong and make a difference for children, 54 Reasons is truly a place you will **learn and grow**. Find out more about *Our Promise* to Children and Young People and how our Practice and Impact measurement team works to ensure the provision of high quality, contemporary and inspiring service, practise and outcomes that meet and exceed client needs. [Our Approach – 54 reasons](#)

Here you'll make a difference

At Save the Children Australia, we attract bright and big-hearted people who are inspired to make a difference. Together, we are fearless in our pursuit of making lasting change for the children and communities who need it most.

Role Purpose

The key focus areas for the Family Support Worker are:

- Provision of quality service delivery
- External partnerships and referrals
- Monitoring, evaluation and reporting
- Teamwork and collaboration

Here your skills will be valued

Service Delivery

- Maintain a moderate caseload, delivering family support to vulnerable and disadvantaged families and supporting parents in their parenting role
- Identify a family's strengths, establishing goals for the program and reviewing families' progress towards these goals
- Provide evidence-based parenting information and education material
- Promote skills which increase child health, safety and development
- Promote family skill development through modelling, practice, discussion and other practical support

Supported Playgroup Delivery

- Plan and assist with the delivery of supported playgroup sessions, including the set-up, preparation of resources and materials and assistance with activities

- Actively engage with families, encouraging parent participation to facilitate improved family relationships
- Contribute to playgroup debriefings to discuss individual families and children, evaluating progress and achievements and raising any concerns

External Support and Referral

- Assess the needs of children/young people and carers and, with support from the Team Leader, make timely referrals to appropriate, relevant, and/or specialist support services
- Liaise with the local community, service providers and professionals including key local child and family support services
- Link families to local support networks as needed
- When required, advocate on behalf of the child and their family to access the services and support they require, after consultation with your Team Leader

Monitoring and Evaluation

- Assist with the collection and recording of program data
- Contribute to program evaluation and planning, building on existing strengths and seeking opportunities for enhancement and improvement
- Participate in program debriefing to maximise impact of service provisions to families and children
- Participate in case reviews with the team to improve client outcomes

Teamwork and collaboration

- Actively participate in team meetings and discussions to contribute to a professional, cohesive environment
- Openly communicate with team members to share ideas and suggestions for program improvements and effectiveness

Health, safety, security and risk management

- Be a role model for safety and security and comply with all workplace safety policy, procedure, work instructions and training
- Act safely at all times
- Report all incidents, injuries and potential hazards in a timely manner
- Participate in, and contribute to, health and safety awareness and improvements
- Be aware of, document and manage the risks associated with your team's programs and workplaces and ensure appropriate elimination or mitigation measures are applied

Child protection and safeguarding requirements

- Maintain a child safe environment at the workplace and safeguard children's rights, acting in the best interests of children at all times
- Comply with [Child Safeguarding Policy](#) and [Code of Conduct](#)
- Demonstrate the highest standards of behaviour towards children in both your private and professional life
- Never abuse the position of trust that comes with being a part of the Save the Children family
- Maintain a safe and positive relationship at all times when working with children and young people
- Respond to any concerns for the safety or wellbeing of a child in a program in accordance with internal reporting processes

All roles at Save the Children contribute to our impact for children

At Save the Children and 54 reasons, every role, whether in our programs or support services, plays a vital part in our impact for children. We are committed to creating a positive impact on the lives of children and their communities, and we value the contributions of every team member in achieving this vision.

Here you'll belong

It takes all types of people to do the challenging work we do. Here are some of the specific skills and experiences you'll bring to this role:

Essential knowledge or experience

- Understanding of working with CALD families
- Knowledge or experience working with low socio-economic and socially or geographically isolated families
- Good interpersonal skills
- Ability to establish goals collaboratively with families
- Experience in working as a member of a team and an ability to work collaboratively as well as independently
- Ability to keep accurate records of work undertaken
- Ability to enter and maintain information in an electronic database
- Ability to work flexibly
- Ability to manage a number of key relationships and to work in collaboration with stakeholders
- Willingness to participate in flexible after hours rostering as required

Desirable knowledge or experience

- Knowledge and understanding of the stresses on vulnerable families and the range of family risk and protective factors which impact on child outcomes
- Knowledge and experience in group processes and facilitation, especially with vulnerable families
- Knowledge of effective parenting and behaviour management techniques

Desirable qualifications and accreditations

- Diploma or similar qualification in a relevant field such as Children's Services, Social Work, Human Services or Social Sciences, or relevant experience

Additional Information

- Any offer of employment at 54 reasons will be subject to a satisfactory National Police Record Check and, where required, a Working with Children Check
- Employees must sign on to Save the Children Australia's Child Safeguarding Policy and Code of Conduct
- Ongoing performance and employment will be measured against KPIs, values and demonstrated behaviours outlined above
- 54 reasons is an Equal Opportunity Employer

Driver's Licence: Required
Working with Children Check: Required

Travel: Across Latrobe
Assets: Laptop/mobile