

Youth Specialist

Position Description

Reporting to:	Team Leader	Work location:	Hervey Bay, Queensland
Department:	54 reasons	Budget holder:	No
Team:	Youth Programs – Bail Support	Direct reports:	Nil

About 54 reasons

54 reasons is Australia's leading child rights organisation, proudly part of the Save the Children Australia Group and global movement. We're here to make sure that everyone understands their rights. So that children and young people have their rights met and thrive, in all their diversity.

We champion the children, young people and families we work with. We are inspired by the curiosity and creativity of children, and motivated by the love of those who care for them. With the child's voice at the centre, we provide quality services to children and their caregivers, advocating with them so that children develop, learn, and are connected, safe and confident.

Our people are proudly local, and as diverse as the communities we serve - in every state and territory, and across regions, remote areas and capital cities. With operations in every state and the NT, our services span the early years and school engagement, youth justice, domestic and family violence and family support, and our practice is grounded in child rights and participation.

Role Purpose

The key focus areas for the Youth Specialist are:

- Provision of quality service delivery
- Engagement with young people and families
- Stakeholder relationship management
- Monitoring and evaluation of program outcomes

Key Areas of Accountability

Service delivery

- Develop case management plans for clients, using a strengths-based trauma informed approach
- Facilitate activities designed to increase young people's social and emotional wellbeing, life skills and education attainment
- Provide timely referrals and promote/facilitate access to other services
- Implement behavioural management strategies in line with Save the Children's youth work principles and as directed by the Team Leader

Client engagement

- Engage young people in activities promoting safety, protection and wellbeing and positive youth development, designed to encourage pro-social behaviour
- Develop and maintain trusting relationships with clients and their families
- Provide practical support, mentoring and advocacy for young people with complex needs

Stakeholder relationships

- Work in collaboration with partners (government and non-government) towards common goals to meet the complex needs of clients
- Contribute to strong working relationships with the broader team, partner agencies and community
- Actively participate in community events to promote program impact and grow program reach
- Maintain stakeholder relationships and the local reputation of Save the Children Australia to a high standard

Monitoring and evaluation

- Carry out monitoring and evaluation through collecting relevant data (including administering surveys)
- Maintain accurate case notes and records, and input data into internal and external online systems

- Contribute to internal and external reports on time and to high standard, including case studies

Health, safety, security and risk management

- Be a role model for safety and security and comply with all workplace safety policy, procedure, work instructions and training
- Act safely at all times
- Report all incidents, injuries and potential hazards in a timely manner
- Participate in, and contribute to, health and safety awareness and improvements
- Be aware of, document and manage the risks associated with your team's programs and workplaces and ensure appropriate elimination or mitigation measures are applied

Child protection and safeguarding requirements

- Maintain a child safe environment at the workplace and safeguard children's rights, acting in the best interests of children at all times
- Comply with the Child Safeguarding Code of Conduct and child safeguarding and protection policies and standards (click [here](#) to view further details)
- Demonstrate the highest standards of behaviour towards children in both your private and professional life
- Never abuse the position of trust that comes with being a part of the Save the Children family
- Maintain a safe and positive relationship at all times when working with children and young people
- Respond to any concerns for the safety or wellbeing of a child in a program in accordance with internal reporting processes

Person Specification

Essential knowledge or experience

- Demonstrated skills and experience working with culturally diverse young people, Aboriginal and Torres Strait Islander young people, young people disengaged with the school system, young people in contact with the justice system
- Demonstrated experience in youth work / case management roles
- An understanding of complex intergenerational trauma
- Strong verbal and written communication skills
- An understanding of child protection concerns and commitment to responding safely and effectively
- Sound time management and organizational skills, and ability to manage and plan own workload
- Understanding of child protection concerns and processes
- Strong communication skills
- Ability to work independently and as part of a team

Desirable knowledge or experience

- Experience facilitating / organising group activities

Required qualifications and/or accreditations

- Tertiary qualification in Youth Work, Social Work or equivalent qualification, or significant relevant experience

Additional Information

- Any offer of employment at 54 reasons will be subject to a satisfactory National Police Record Check and, where required, a Working with Children Check
- Employees must sign on to Save the Children Australia's Child Safeguarding Policy and Code of Conduct
- Ongoing performance and employment will be measured against KPIs, values and demonstrated behaviours outlined above
- 54 reasons is an Equal Opportunity Employer

Driver's Licence:

Required

Travel:

Some travel required

Working with Children Check:

Required

Assets:

Laptop and phone